



COPY OF CONSTITUTION

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Registered SA ASSOCIATIONS INCORPORATED Reg. No. 3345
Club Constitution amended 10 June 2009

MOUNT GAMBIER VETERAN AND VINTAGE CAR CLUB INC.

Founded in August 1965

Club Rooms: 15 Shelton Street Mount Gambier

CONSTITUTION CONTENTS

Part		Page No.
1	NAME	2
2	SITUATION	2
3	OBJECTS	2-3
4	MEMBERSHIP	3-4
5	PRIVILEGES OF MEMBERSHIP	4
6	MEMBERSHIP FEES	4
7	CESSATION OF MEMBERSHIP	4
8	MEMBERS LIABILITIES	5
9	ANNUAL GENERAL MEETING	5
10	SPECIAL GENERAL MEETINGS	5
11	ORDINARY GENERAL MEETINGS	5
12	THE COMMITTEE	6
13	DUTIES OF THE COMMITTEE	6-7
14	ELECTION OF OFFICERS	7
15	MAGAZINE	7
16	BADGES	7
17	PATRON	7
18	ALTERATION OF CONSTITUTION	8
19	CLUB ASSETS	8
20	ASSET DISPOSAL – CLUB DISSOLUTION	8
1-14	BYLAWS	8-9

MOUNT GAMBIER VETERAN AND VINTAGE CAR CLUB INC.

CONSTITUTION ~ 10 June 2009

1 NAME:

The name of the club shall be the Mount Gambier Veteran and Vintage Car Club Incorporated.

2 SITUATION:

The headquarters of the club is situated at 15 Shelton Street Mount Gambier, South Australia.

3 OBJECTS:

The objects of the club are set out hereunder:

- 1 To collect and disseminate as widely as possible, information relating to historic motor vehicles.
- 2 To establish and foster correct driving and maintenance techniques of historic motor vehicles and to promote and encourage the collection, preservation and restoration of the said vehicles.
- 3 To assist members in accurately identifying their motor vehicles. The term historic motor vehicles as used in this constitution shall comprise the following vehicle classifications.
 - a) Veteran vehicles – those being manufactured before 31st December 1918.
 - b) Vintage vehicles – those being manufactured between 1st January 1919 and 31st December 1930.
 - c) Post Vintage vehicles – those being manufactured between 1st January 1931 and 31st December 1942.
 - d) Special Interest vehicles – those being manufactured after 1st January 1943, but whose date of manufacture is no less than 30 years old.
- 4 To correspond with similar clubs throughout Australia and the world with a view to exchanging information and ideals relating to historic motor vehicles.
- 5 To establish a library to contain literature relating to historic motor vehicles.
- 6 To conduct and engage in displays, tours and events intended to demonstrate the unique qualities and capabilities of historic motor vehicles and to arrange for the exchange of technical data amongst members of the club.
- 7 To keep and maintain to the best of the club's ability the clubrooms and its contents at 15 Shelton Street, Mount Gambier for the convenience of members and for holding club meetings and social activities.

- 8 To assist by providing the services of the club, its members and vehicles, to such charitable or social organizations as may from time to time be appointed by the committee. All such services shall be extended only after a proper request has been made to the club as a body and not to individual members; and only after reasonable protection can be guaranteed against theft or damage to vehicles.
- 9 To extend membership throughout the South East of South Australia and Western Victoria, though not necessarily restricting membership to these areas, and to foster fellowship and goodwill amongst such members or members of other clubs with similar objectives.
- 10 To further interest and appreciation in the historic motor vehicle movement and by examples of road courtesy and vehicle safety and reliability to maintain the high standard and good name of the club.

4 MEMBERSHIP:

- 1 A member of the club shall be any person who has been elected to membership and who complies with this constitution and the rules of the club.

An application for membership:-

- a) Shall be made in writing on a form provided for the purpose. The form shall show the full name and address of the applicant. The applicant shall sign that he/she agrees to be bound by the rules of the club, in force from time to time. The application shall also be accompanied by payment of the joining fee and first annual subscription as determined by the committee.
 - b) Shall be lodged with the Treasurer of the club by hand or by mail.
 - c) As soon as is practicable after the receipt of an application, the Treasurer shall refer the application to the committee, whereupon the committee shall determine by vote, either to accept or reject the application.
 - d) Upon an application being voted upon by the committee, the Treasurer shall, as soon as practicable, notify the applicant in writing of the decision of the committee.
 - e) An applicant for membership becomes a member and is entitled to exercise the rights of membership when his/her name is entered in the Register of members.
- 2 Applicants for membership may be admitted to the club under one of the following categories:
 - a) Full or Family member.
 - b) Associate member.
 - 3 Full or Family members shall be those persons who undertake the ownership and preservation of a club eligible vehicle. Family membership shall include the two principles of the family and their dependants under the age of 18 years.

4 Associate members shall be those persons who do not wish to acquire a club eligible vehicle, but by reason of their interest in the activities of the club, wish to support the club. The number of persons admitted to Associate membership shall not at any time exceed 25% of the total membership of the club. An associate member does not have the right to register a club eligible vehicle under the Transport SA conditional registration scheme.

5 PRIVILEGES OF MEMBERSHIP:

Any financial member of the club shall:

- 1 Have the right to attend all activities of the club whether sporting or social.
- 2 Have the right to hold any office on the committee and to vote at any election held by the club.
- 3 In the case of a family membership, only two members of the family may vote at any election held by the club or on any business conducted by the club.
- 4 In the case of family membership, both the two principles of the family and their dependants between the ages of 16 and 18 years have the right to register club eligible vehicles under the conditional registration scheme providing they satisfy all conditions as stipulated by the Transport SA Code of Practice.
- 5 Have the right to register club eligible vehicles under the conditional registration scheme providing that they satisfy all conditions as stipulated by the Transport SA Code of Practice.
- 6 A life member shall be awarded all of the privileges of full membership.

6 MEMBERSHIP FEES:

Joining fees and annual subscriptions shall be paid to the club by all members, the amount to be determined by the committee.

7 CESSATION OF MEMBERSHIP:

Any member of the club shall cease to be a member if he or she:

- 1 Resigns, the notice in writing being given to the Secretary.
- 2 Dies or becomes subject to legal incapacity.
- 3 Is expelled from membership by the committee, who at a special meeting of the committee called for the purpose of considering the proposed expulsion, vote by a three fourths majority to the effect that the said member's conduct is unbecoming to the overall good name of the club and its members.
- 4 Fails to pay their membership fees within one month of the date on which they shall be sent a letter by the club addressed to their last known place of residence and requiring payment of fees, and which the letter shall also state that if the fee is not paid their membership shall be terminated.

8 MEMBERS LIABILITIES:

The liability of a member of the club to contribute towards the payment of the debts and liabilities of the club or the costs, charges and expenses of the winding up of the club is limited to the amount, if any, unpaid by the member in respect of membership of the club as required by Rule 6.

9 ANNUAL GENERAL MEETING:

The club shall in each club year convene an Annual General Meeting of its members. The annual general meeting shall be held on the last Friday in August in each year. At the annual general meeting:

- 1 All offices shall be declared vacant and an election held for each position on the committee. All retiring members of the committee shall be eligible for re-election provided however that no member shall hold office as President, Secretary or Treasurer for more than three consecutive years.
- 2 An audited statement of the financial business conducted during the previous twelve months from 1st July to 30th June shall be presented to the meeting.
- 3 The honour of Life Membership may be bestowed upon a deserving member by a majority of members votes at an annual general meeting.
- 4 Twelve members shall form a quorum at the annual general meeting or any other general meeting of the club. If within thirty minutes of the time fixed for holding a general meeting of the club a quorum is not present, the meeting shall stand adjourned to the same place, day and time in the next week and the members present at such adjourned meeting shall constitute a quorum.
- 5 Unless a poll is demanded by at least five members, a question for decision at a general meeting must be determined by a show of hands. If a poll is demanded it must be conducted in a manner specified by the person presiding and the result of that poll is the resolution of the meeting on that question.

10 SPECIAL GENERAL MEETINGS:

- 1 The committee may, whenever the need arises, convene a Special General Meeting.
- 2 All members shall be given not less than thirty days notice of a Special General Meeting either by mail or by a notice posted in the club magazine and sent to their last known address.
- 3 A member desiring to bring any business before a Special General Meeting shall give notice of that business in writing to the Secretary, who shall include that business in the notice calling the next Special General Meeting.
- 4 No business other than that set out in the notice convening the Special General Meeting shall be transacted at that meeting.

11 ORDINARY GENERAL MEETINGS:

- 1 The committee shall convene ordinary general meetings which are not Special General Meetings at intervals suitable to the majority of members.

12 THE COMMITTEE:

- 1 The management and conduct of the club shall be vested in the committee and the decisions of the committee shall be binding on all matters pertaining to club activities.
- 2 The committee shall consist of:
 - a) Office Bearers:
 - President
 - Vice President
 - Secretary
 - Treasurer
 - b) Ordinary Members:
 - Authorised Person as defined in the Transport SA Code of Practice
 - Club Captain
 - Magazine Editor
 - Four other members
- 3 Any six members of the committee constitute a quorum for the purpose of transacting the club business at any meeting of the committee. If within thirty minutes of the time fixed for holding a committee meeting of the club a quorum is not present, the meeting shall stand adjourned to the same place, day and time in the next following week and the members present at such adjourned meeting shall constitute a quorum.
- 4 The committee may delegate to one or more sub-committees the exercise of such of the functions of the club as are specified by the committee. These sub-committees shall be answerable at all times to the committee.
- 5 Questions arising at any meeting of the committee shall be decided by a majority of votes and in the event of equality of votes the chairperson shall have a casting vote in addition to a deliberative vote.
- 6 The committee shall appoint a Public Officer as required by the Act.
- 7 A casual vacancy in the office of a member of the committee occurs if the member:
 - a) Is removed from office under Rule 7.
 - b) Ceases to be a member of the club.
 - c) Is absent without an apology for more than four meetings in a financial year.
- 8 A casual vacancy within the committee shall be filled by the election of a member at a special general meeting convened by the committee giving all members at least thirty days prior notice of the date fixed for such a meeting.

13 DUTIES OF THE COMMITTEE:

- 1 The Secretary shall keep proper minutes of all proceedings of general meetings of the club and meetings of the committee. These shall be entered within one month after the relevant meeting in minute books kept for the purpose. These minutes must be confirmed by the members of the club or members of the committee (as relevant) at the next succeeding meeting.

- 2 It is the duty of the Treasurer to ensure that all money due to the club is collected and received, that all payments authorized by the club are made and to keep correct books and accounts showing the financial affairs of the club including full details of all receipts and expenditure.
- 3 The Treasurer shall bank all monies received in the club's bank account with the Mount Gambier branch of the Bendigo Bank or any other bank as may from time to time be determined by the committee. All payments from the club bank account shall be made by cheque signed by two of the following office bearers, the President, Secretary or Treasurer.
- 4 A register of members shall be kept and contain:
 - a) The name and address of each member.
 - b) The date on which each member was admitted to the club.
 - c) The date of termination of membership.

14 ELECTION OF OFFICERS:

- 1 Members may be nominated for election to the committee of the club:
 - a) As Office Bearers, in which case they shall submit a nomination in writing to the Secretary at least seven days prior to the annual general meeting. Such nomination shall be signed by the nominee and at least two other members. In the event of no written nomination being received, nominations for office bearers will be taken at the meeting.
 - b) As Ordinary Members, in which case they shall nominate either in writing or verbally at the annual general meeting.
- 2 Members may vote in the election of the committee of the club:
 - a) In person by attendance at the meeting at which the election is to occur
OR
 - b) By notification in writing to the Secretary of his or her vote at least seven days prior to the meeting.
- 3 At any meeting of the club at which an election of the executive is to occur, the Secretary or Chairman is to table a list of those members voting by written notification.

15 MAGAZINE:

The Editor shall prepare and distribute a monthly magazine to contain items of interest to all club members. The cost of the magazine shall be one dollar per copy or such other amount as may be determined from time to time by the committee.

16 BADGES:

Car badges shall be available to club members at a nominal cost. This badge may be fixed to any vehicle owned by the member.

17 PATRON:

The club may at any special general meeting elect a patron or patrons of the club.

18 ALTERATION OF CONSTITUTION:

These rules may be altered (including an alteration to the association's name) by a special general meeting of the members of the club. This includes rescission or replacement by substitute rules.

19 CLUB ASSETS:

All money and other assets received or acquired by the club shall be applied for the benefit of the club or in such other manner as the committee shall determine but under no circumstances shall the club be conducted for the individual gain of the members or any of them.

20 ASSET DISPOSAL – CLUB DISSOLUTION:

In the event of the dissolution of the club for any reason whatever, the assets of the club shall be transferred to such charity or charities as shall be determined by a general meeting of the club.

BYLAWS ~ 10th June 2009

- 1 The club membership year is from September 1st to August 31st.
- 2 The joining fee in accordance with Clause 6 of the constitution is \$15.
- 3 Club events are defined as:
 - a) Events included on the Club's coming events calendar.
 - b) An event proclaimed a club event by the committee.
 - c) Events conducted by other similar motor vehicle clubs and deemed a club event by the committee.
- 4 An attendance book is to be maintained at the clubrooms for members and visitors to sign at club meetings.
- 5 Club awards, to be presented annually, will be made to the following classifications and will be given at the discretion of the committee.
 - 1 Veteran Car
 - 2 Veteran Motorcycle
 - 3 Vintage Car (includes perpetual trophy – Bob Cram Memorial Trophy)
 - 4 Vintage Motorcycle
 - 5 Post Vintage Car
 - 6 Post Vintage Motorcycle
 - 7 Special Interest Car
 - 8 Special Interest Motorcycle
 - 9 Commercial Vehicle
 - 10 Club Captain's Award
 - 11 Club Person of the Year
 - 12 Club Touring Award

- 6 Business pertaining to club awards:
 - 1 The Club Captain shall keep a record of attendance at club events of all club eligible vehicles.
 - 2 The club awards shall be given to the owner of the vehicle in each classification which attends the most club events during the club year.
 - 3 The Club Captain shall submit a list of the proposed club award winners to the committee at the last committee meeting of the club year.
 - 4 The Bob Cram Memorial Trophy will be given to the owner of the vintage car which attends the most club events.
 - 5 The Club Captain's Award shall be given to the club person who attends the most club events in a club eligible vehicle.
 - 6 The Club Person of the Year shall be at the discretion of the President.
 - 7 The Club Touring Award shall be given to the member who attends the most invitational events in a single eligible vehicle. It is the responsibility of the touring member to notify the Club Captain of their participation.
- 7 The club may elect one honorary member per year and that person shall be appointed by a general meeting as soon as practicable after the annual general meeting. An honorary member shall have all of the rights and privileges of an Associate member.
- 8 The club shall appoint annually a Club Property Officer whose duty it shall be to maintain an inventory of club property and to direct the removal and return of such property from the clubrooms.
- 9 Club property is to be used only at official club functions except on occasions when permission is granted for its use by a general meeting of the club.
- 10 If a person wishing to become a full member of the club has the previous year been a dependant of a family member of the club, then the joining fee shall be waived.
- 11 At the discretion of the annual general meeting any eligible member may be awarded Life Membership of the club and as such will be exempted from payment of annual membership fees. To be eligible for nomination for life membership, a member shall meet the following criteria:
 - a) The member shall have performed outstanding service to the club over a very long period of time.
 - b) The member shall have been an active, dedicated and hardworking participant in club activities, management and organization.
- 12 The award of Life Membership shall be made to an individual member and will not be transferable.
- 13 A twenty five year badge will be presented to a member upon twenty five years of continuous membership with the club.
- 14 Bank statements showing the current state of the club bank accounts shall be tabled by the Treasurer at each general meeting of the club.